

# Setting Up Your Pigeon Catering My School Bucks Accounts for New Students

*New student accounts will go live on August 1st, 2024*

*Preexisting Jesuit student accounts will remain the same as last year. A positive balance is required to make purchases.*

## Step 2: Adding your Student to Pigeon Catering

**FOR STUDENTS WHOSE PARENTS ALREADY HAVE A MY SCHOOL BUCKS ACCOUNT START HERE**

- Log in to your My School Bucks Account
- Click the Person Icon at the top right hand corner of the screen
- Go to My Students
- Click the Add Student box on the right side of the screen
- Select the name of school attending "Jesuit High School"
- Input student's first and last name then input student's date of birth or cafeteria number
- Click Find Student
- Click Add Student
- **Now change the District to Pigeon Catering and proceed to Step 3**

Payments will only be honored if My School Bucks account is linked to Pigeon Catering Inc.

## Step 1: Setting Up Account

**FOR STUDENTS WHO DO NOT ALREADY HAVE A MY SCHOOL BUCKS ACCOUNT FROM ANOTHER SCHOOL START HERE. OTHERWISE, SKIP TO STEP 2**

- Go to [myschoolbucks.com](https://myschoolbucks.com)
- Click the "Sign Up Today" icon
- Select your state (Louisiana)
- **Select District Pigeon Catering Inc.**
- Fill out your account
- Click Create Account
- Proceed to Step 2



## Step 3: Changing District to Pigeon Catering

**MAKE SURE TO DO THIS STEP. IF COMING FROM ANOTHER SCHOOL, THE DISTRICT MAY BE UNDER ARCHDIOCESE WHICH IS INCORRECT**

- Click the Person Icon at the top right hand of the screen
- Go to My User Profile
- Scroll to the bottom of the screen where it says My School Districts and select Add School District
- Select State (Louisiana)
- **Select District (Pigeon Catering Inc.**
- Click "make Pigeon the Primary School District"
- Click Add District

Questions? Email [schoolmealpayments@pigeoncatering.com](mailto:schoolmealpayments@pigeoncatering.com)